

Frequently Asked Questions: Students

Applications for Four-Year Colleges and Universities

Applications for four-year colleges and universities will include more questions and fields than the two-year (community colleges) applications. The following information includes highlights to inform students about during the application process.

Enrollment Information

What term am I entering and what is my status? Most students will select the fall semester following their senior year. You will also have to choose one of the following statuses:

- *Freshman:* The first year of college in which you enroll after you graduate from high school. Even if you have advanced placement (AP) credit, concurrent/dual enrollment, or have received college credit in high school.
- *Transfer:* If you are graduating high school in 2017 and going directly to college, you are not a transfer student—even if you have college credit.
- *Non-Degree:* You would like to take college courses but are not seeking a degree.

What if I don't know my major yet? You may claim you are “Undecided.” Remember you can change your major during your college term.

Address

Can I list a Post Office Box? You can, but you will also need to list a **physical address** if you use a Post Office Box (PO) for your mailing address. If you are asked for the date on which this became your permanent address, please put the date you moved to the address. If it was before you were born, put your date of birth.

Personal and Family Information

What type of personal information will I need to provide? Your Social Security Number: This is not required, but is preferred by most admission offices.

What family information am I required to submit? As a general rule, tuition classification is based on parent/legal guardian information unless the student will be 23 years of age or older



by the start of the term, or if he or she has been “emancipated” according to state tuition classification statute. Length of connection to the state of Colorado can demonstrate the intention to make Colorado a long-term/permanent home. This information is also used for emergency contact information.

College Specific Information

What additional information might I be asked to include in my application? This information varies by each institution. Be sure to check out each college’s **Application/Materials Checklist** on CICCollegeAppMonth.org or go to individual college websites.

Criminal Charges

All Colorado colleges and universities are required to ask questions to support a safe campus community. “Yes” responses are given careful consideration to include the scope and severity of the situation, how it was resolved, and what has happened since the occurrence. You may be asked to explain the circumstances.

Answers to the following questions are required:

- 1) Have you ever been convicted of a crime, made a plea of guilty, accepted a deferred judgment, been adjudicated, or been required to register as a sex offender? (Misdemeanor traffic offenses are exempt.)
- 2) Have you ever been expelled from or ineligible to return to a school or institution as the result of disciplinary action taken by the school? (Academic dismissal is exempt.)

Paying Your Application Fees

When you submit your application online, you may be required to pay an application fee. Make sure to check the **Application/Materials Checklist** or the college’s website for more detailed instructions before you go to the lab to work on your application.

- 1) Most online applications prefer payment by credit card. You will need **the credit card number, security code, name on the card and the date the credit card will expire.**
- 2) You can choose the fee waiver option if you qualify. **DO NOT** choose the fee waiver option if you do not qualify. Ask your counselor for more information.



- 3) Some colleges offer the option to submit your application online and mail in a check. You will need to review the **Application/Materials Checklist** or individual Websites for each college - as each college varies.
- 4) You can save your application, print it and mail it in with your payment.