



Priority Reminders

Prior to College Application Month

- All students should have a CollegelnColorado.org account.
- Make sure you have reserved computer labs for students to work on CAM activities.
- Remind teachers that students will request letters of recommendation.
- Make sure to inform students of school procedures for transcripts, letters of recommendation, etc.

During College Application Month

- Direct seniors to CICCollegeAppMonth.org to review the **College Application Month (CAM) Calendar, Practice Application** and other resources for preparing their applications.
- Contact students eligible for a fee waiver. Usually students who are eligible for fee waivers on college entrance exams are also eligible for college application fee waivers. See p. 7 of the College Application Month handbook for more information.
- Remind students that their address and information about their parents will be used to determine tuition and residency. This is private information and will only be reported to college(s) to which they apply.

Essays and Personal Statements

- Note that some applications will require an essay or a personal statement. Please have students bring their essay(s) with them. Some applications will allow the file to be uploaded. Others may require that the student copy and paste it from an existing document (which they may have stored on an external device).
- Transcripts: Please be prepared to handle multiple requests from students regarding transcripts.



- Please assure parents and students that all information submitted for online applications is confidential.
- Once students apply, be sure to have them document the colleges that they applied to in their CollegInColorado.org portfolio.
- Essays may vary at each college. Please make sure to have students check the **Application/Materials Checklist** on CICCollegeAppMonth.org to find more information regarding essay requirements for each college.